

**MINUTES
OF THE REGULAR BOARD MEETING OF THE
WESTERN ELMORE COUNTY RECREATION DISTRICT
MAY 26, 2010, 11:30 A.M.**

**DIRECTORS PRESENT: Marsha Sellers
Mollie Marsh**

OFFICE ASSISTANT: Beth Reed

TREASURER: Judy Erwin

ATTORNEY: Brian Peterson

PUBLIC LIAISON: Betty Ashcraft

GUESTS: Chris Alzola

Before opening the meeting, President Marsha Sellers made a motion to amend the agenda to include the minutes of the Special Meeting of May 18th under the Consent Agenda and the Let's Play Youth Grant Program under Continuing Business. Motion seconded by Director Mollie Marsh. Motion carried.

The Regular Board Meeting of the Board of Directors of the Western Elmore County Recreation District was called to order at 11:35 a.m. by President Sellers.

I. Quorum

President Sellers established that there was a quorum with Director Marsh and herself present.

II. Mission Statement

The reading of the mission statement was substituted by President Sellers to read the slogan "It takes a Community to make it happen".

III. Consent Agenda

The items on the Consent Agenda included

- A. Minutes: Regular Meeting April 28, Special Meeting May 5, Special Meeting May 18
- B. Treasurer's Report: 5-21-10
- C. Current bills, totaling \$4,481.57

President Sellers moved to approve the Consent Agenda. Motion was seconded by Director Marsh. Motion carried.

IV. Reports

- A. Secretary: Beth Reed reported that the lock on the office file cabinet has been fixed, a ladder has been purchased for office use, and Rosie Hopkins has volunteered to work in the office one day a week.

- B. Treasurer: Judy Erwin reported that the WECRD now has \$235,000 each deposited in five banks (see Attach 1). She said that one or more banks need to be chosen to deposit the remaining WECRD investment funds (see Attach 2). Director Marsh made a motion that the WECRD select the following institutions as depositories for funds: DL Evans (Boise at Overland), State Farm (Boise at Cole and Emerald), and Syringa Bank (Boise at Orchard). Motion was seconded by President Sellers. Motion carried. Ms. Erwin reported that FDIC insurance will only cover deposits until December 2013, unless extended by Congress. She will be tracking this to see whether Congress extends the law.

- C. Legal:
 1. Land-lease: Attorney Brian Peterson reported that he has made numerous calls to Preston Lord about renewing the lease and has gotten no response. He said that the current lease ends May 31st. Mr. Peterson will send the Lords a Notice to Tenants letter to vacate the property by May 31st.

 2. Election Officer: Mr. Peterson spoke with County Clerk Marsa Plummer about handling the WECRD election and said that she might be willing to do this. Mr. Peterson noted that new election laws require the County Clerk to perform all elections starting next year, so handling the WECRD election might be good practice for them. Mr. Peterson said a contract or legal document should be prepared identifying what the county would do and what were the WECRD's responsibilities if this happens. President Sellers asked Mr. Peterson his opinion about holding the election at the WECRD office, and he said there are no statutes that would prevent this. According to the Election Law Manual, the WECRD will need to have several notices about the election in the newspaper. Candidates for the WECRD Director positions must have their declaration of candidacy in the newspaper from 14 to 7 days before September 1 (no less than 25 days for write-in candidates). Mr. Peterson said that if no one files their intent to run during this time-frame, the incumbent WECRD Director will be declared the victor and no election is needed. Mr. Peterson recommended that the Directors become familiar with the Uniform District Law, Title 34 of the Uniform Idaho Code, and Chapters 12 and 14 of the Code. Mr. Peterson will again contact Marsa Plummer next week to get her decision on whether their office will run the WECRD election

and, if so, what charges there will be and what will be the WECRD responsibilities. This will be on the agenda for the June Regular Board Meeting.

3. **Website Contract:** Mr. Peterson said he advised Craig Hoyt at Varietus that a draft of a revised contract with the district needs to be prepared to address issues that the WECRD has. To date, he has not heard back from Mr. Hoyt. President Sellers said she and Mr. Hoyt have been busy building the website but will discuss this matter with him and report back at the June Regular Meeting.
4. **Technical:** Director Marsh said she has prepared a Technical Support Job Description for use in the hiring process. Ms. Reed gave President Sellers the folder with Job Applications that the district has received so far. Mr. Peterson said that a motion needs to be made at a Board Meeting to hire someone.
5. **Public Liaison:** no report.

V. Public Comment Period on Agenda Items: concerning Technical Support, Mr. Peterson said that the WECRD needs to make a final decision on whether this person will be an employee of the WECRD, or contract labor. He said that the steps the WECRD needs to follow in the hiring process are: job description, write a contract, have attorney review contract, and motion to hire at a Special Board Meeting.

VI. Continuing Business

- A. **YMCA:** Director Marsh reported that the next step on the timeline is the market study. The WECRD will also have to budget this year for another YMCA contract, and a Capital Campaign Feasibility Study.
- B. **Federal Appropriations:** Betty Ashcraft reported that Sara Jensen from the HUD office in Seattle looked at the property last week and was very impressed with the location. She has approved the Environmental Review and will be sending the documents to the WECRD. She has also removed the restriction of no congregational activities within 60 feet of the property line because the storage tanks, located on the Corbus property, are 190 feet from the property line. After the WECRD has received the approved Environmental Review documents, the district can start drawing on the funds (\$579,000 from FY08 and 09). Ms. Ashcraft reported that the district has until 2015 and 2016, respectively, to spend the money. Ms. Ashcraft will be preparing a press-release for the newspaper and WECRD website. Mr. Peterson asked if the WECRD starts drawing on the HUD funds and the YMCA/CLDC determines that a recreation center is not feasible, will the WECRD have to repay these funds. Ms. Ashcraft responded that if a recreation center is determined to not be feasible after the Market Study is completed, the HUD funds will not be used. Ms. Ashcraft suggested to the Board that no HUD funds should be used except for future

construction costs to avoid the possibility of having to repay the HUD funds if the purpose for the HUD funds is not carried out, i.e. building a recreation center. Ms. Ashcraft stated that the applications for 2012 Federal Appropriations won't be available until September 2010 so this topic will be off the agenda until September.

- C. Annexation: President Sellers said that there will be one more City Council meeting for the third reading of the motion before the annexation request is officially approved.
- D. Let's Play: Ms. Reed reported that, to date, one application has been submitted. The deadline for submissions is May 28th. Director Marsh said that the applications will be forwarded to the Let's Play Committee and they will go through the selection process. Their recommendations will go to the WECRD, and the disbursement of awarded funds will be approved at the June Board Meeting.
- E. Youth Walk: Ms. Reed reported that the Mountain Home Cheerleaders and Tiger Mascot will be at the event. The Citizens on Patrol will be manning the two mile route. There will be refreshments after the walk, donated by the Idaho Dairy Council. There have been several donations of gifts and gift certificates from Mountain Home and Boise businesses, and more are expected.
- F. Children's Health Fair (booth): President Sellers reported that Director Borgholthaus will be manning the booth, unless unavailable, in which case President Sellers would step in.
- G. AFAD (booth): President Sellers said that, according to the Review of Responsibilities Chart, Director Borgholthaus is also responsible for manning this booth. She will confirm this with her.
- H. Extreme Challenge: Director Marsh moved that the WECRD donate \$500.00 to Hacker Middle School Extreme Challenge to be organized by the Center for Community Health and held in the spring of 2011. Motion was seconded by President Sellers. Motion carried.
- I. Signs: Ms. Reed told the Board that she has an estimate of \$295.00 to replace one side of property sign (see Attach 3). President Sellers asked her to contact YMCA Vice-President Billie Bernasconi to see where she purchased the plastic panel announcing the YMCA Town Hall Meeting and how much it cost. Ms. Reed will get more information on cloth or plastic sign panels, prices, longevity of these signs and report back to the Board at the June meeting.

VII. New Business: there was no new business.

- VIII. **Public Comment Period on Non-Agenda Items:** since the Budget was omitted from the agenda, it was discussed here but no motion could be made. Director Marsh distributed copies of a draft of the WECRD Fiscal Year 2010-2011 Operating Budget Proposal. There was discussion on where the awarded HUD funds would go on the Budget. Director Marsh reported that the Budget Proposal must be ready by the end of July and the Budget Hearing will be at the end of August. President Sellers inquired about holding another Special Meeting concerning this topic. It was decided that there would be no Special Meeting and the Budget would be on the June Regular Board Meeting.
- IX. **Adjournment:** there being no further business, President Sellers moved that the meeting adjourn. Director Marsh seconded the motion and meeting adjourned at 1:10 p.m.

OFFICE ASSISTANT

3 Attachments

1. WECRD Investment Summary
2. Bank Rates 2010
3. Property Sign Proposal

APPROVED:

as written

as amended

SIGNATURE

DATE

Next meeting: June 23, 2010