

**MINUTES  
OF THE REGULAR BOARD MEETING OF THE  
WESTERN ELMORE COUNTY RECREATION DISTRICT  
JUNE 23, 2010, 11:30 a.m.**

**DIRECTORS PRESENT:** Marsha Sellers  
Jana Borgholthaus  
Mollie Marsh (by speaker phone)

**OFFICE ASSISTANT:** Beth Reed

**TREASURER:** Judy Erwin

**PUBLIC LIAISON:** Betty Ashcraft

**GUESTS:** John Cristobal  
Chris Alzola  
Teri Smith

Before opening the meeting, President Marsha Sellers made a motion to amend the agenda to include discussion of mowing the WECRD property and changing the amount of current bills to be paid to \$3,336.28. Motion was seconded by Director Jana Borgholthaus. Motion passed.

The Regular Board Meeting of the Board of Directors of the Western Elmore County Recreation District was called to order at 11:30 a.m. by President Sellers.

**I. Quorum**

President Sellers established that there was a quorum with Director Borgholthaus and herself present.

**II. Consent Agenda**

The items on the Consent Agenda included:

- A. Minutes: Regular Meeting May 26
- B. Treasurer's Report: June 17
- C. Current bills, totaling \$3,336.28

President Sellers moved to approve the Consent Agenda. Motion was seconded by Director Borgholthaus. Motion carried.

The "Let's Play" report under **Continuing Business** was moved up on the agenda in order to have Let's Play Board Chairman John Cristobal speak before the Board. Mr. Cristobal summarized the Grant Report of June 6, 2010 (See Attach 1). The "Let's Play Grant Board consisted of John Cristobal, Scott Sessions and Lynne Knudsen. After reviewing all of the applications, they determined that all the applicants had fulfilled the criteria set forth in the application process. Their recommendation to the WECRD was to distribute the grant money of \$12,000 for 2010 in equal amounts to all seven applicants. Each organization would then be allocated \$1,714.28. Mr. Cristobal gave a general background of the different organizations and noted that these organizations reached approximately 670 kids in the last

year. Director Borgholthaus asked how the word got out about the grant program and Mr. Cristobal responded that it was mostly word of mouth. There was a general discussion about using the new WECRD website as a central point for advertising all the youth sports organizations in Mountain Home. President Sellers said the website was set up so links could be added to the organizations where they could then posts team members, schedules etc. She recommended using volunteers to start forming a data base of sports clubs in the area. Director Borgholthaus showed the "Let's Play" logo design that can be used for marketing. She is working with Grubbrothers Art to finalize this design and also have car decals made. President Sellers moved to adopt the recommendations of the Let's Play Committee. Motion was seconded by Director Borgholthaus. Motion carried. President Sellers then moved that the WECRD pay \$11,999.96 for the Let's Play participants. Motion seconded by Director Borgholthaus. Motion carried.

### **III. Reports**

- A. Secretary:** Beth Reed reported that the Youth Fun Run/Walk was a great success with 31 kids and some parents participating. Support from the Community was excellent. There were donations from numerous Mountain Home and Boise businesses in the form of gift bags and free coupons/ tickets. The Mountain Home High School cheerleaders entertained and the Citizens on Patrol provided security and traffic detail. At the same time, President Sellers manned the WECRD booth at the Elmore Medical Center's Children's Health Fair. President Sellers passed out WECRD gift bags and literature and did face-painting. Ms. Reed said that a canopy should be purchased for these events, especially with AFAD around the corner. She presented several canopy estimates from various stores. President Sellers moved that the WECRD purchase a canopy. Motion was seconded by Director Borgholthaus. Motion carried. Ms. Reed said that one volunteer application was received in the mail. She will contact the applicant and try to enlist help for AFAD.
- B. Treasurer:** Judy Erwin asked the Directors to review the draft she had prepared of the Bill Paying Policy (see Attach 2). There was some disagreement on how much money to have in petty cash. It was decided to leave out the petty cash criteria. Ms. Erwin stated that there are problems paying bills due every month when the Board meets only once a month. It was decided that monthly bills like utilities would not need Board approval. Also stricken from the draft document was the contractor bill policy. President Sellers moved that the WECRD pass the Bill Paying Policy as amended. Motion was seconded by Director Borgholthaus. Motion passed.

At this time, Director Marsh joined the Board on speaker phone.

- C. Legal:**
  - 1. Land-lease: President Sellers moved that the WECRD allow Preston Lord to take the hay harvested from the WECRD property in exchange for his moving of 20 acres of land. Motion was seconded by Director Borgholthaus. Motion carried. Regarding water rights – Mr. Lord did not sign a lease agreement so there is no requirement to have water for the property.
  - 2. Elections: The board reviewed the proposed Agreement to Administer Elections contract submitted by Elmore County Clerk Marsa Plummer (see Attach 3). The

Directors had a lengthy discussion regarding specific issues with the proposed contract submitted to the WECRD. Director Marsh felt that this contract did not fulfill the request of the WECRD for Elmore County to run the WECRD Directorship election. Having had experience with the District's responsibilities when holding an election and the deadlines involved, Director Marsh felt that the proposed contract left the WECRD doing the majority of the election duties. She also noted that this contract may not have been reviewed by an attorney. Betty Ashcraft approached the Board and stated that she agreed to be hired as the Elections Officer for the 2010 Elections. President Sellers moved that the WECRD hire Betty Ashcraft as the Election Officer for 2010. Motion was seconded by Director Marsh. Motion carried. As this time, Director Marsh was no longer available by speaker phone.

3. Web-site contract: President Sellers reported that the contract between the WECRD and Varietus LLC has still not been approved by WECRD attorney Brian Peterson and Craig Hoyt of Varietus. She stated that once this contract is satisfactory to all parties, Varietus should be paid retroactive to June.
- D. Technical: no report.
- E. Public Liaison: no report.

**IV. Public Comment Period on Agenda Items:** no comments.

**V. Continuing Business**

- A. Federal Appropriations: Betty Ashcraft will prepare a press-release of the awarded funds for the newspaper and WECRD website. She will also move forward with FY12 Appropriations.
- B. YMCA: Director Borgholthaus reported that the next step is the Market Study. A suggestion was made by an audience member that a press-release should be done to keep the public informed in the process.
- C. Budget: Ms. Erwin reported that new construction figures won't be available until the end of July. The Budget can't be passed until these figures have been released. The Directors reviewed the updated version of the Draft WECRD 2010-2011 Operating Budget Proposal (see Attach 4). Ms. Erwin said that the Proposed Budget will be sent to the newspaper August 1<sup>st</sup> and will be printed twice in the newspaper. President Sellers also wanted the Proposed Budget on the website. Chris Alzola discussed the new construction costs versus the 3% tax increase. President Sellers responded that she felt this was the wrong year to increase taxes. She moved that for the proposed budget for 2010-2011 tax revenue not include the 3% tax increase permitted by law. Motion was seconded by Director Borgholthaus. Motion carried. President Sellers said that whether new construction costs should be included in the Proposed Budget will be decided at the next Board Meeting.
- D. AFAD: there was a discussion on several ideas for the WECRD booth and float. Director Borgholthaus would like to keep the same theme as last year's float. She would like kids up on the float throwing out healthier treats to the crowd, with the same YMCA music.

To ensure good communication, a spreadsheet will be prepared listing items desired for the float and booth and whose responsibility it will be to get those items.

E. Signs: President Sellers moved that the sign on the property be changed to one parallel sign with the logo. Motion was seconded by Director Borgholthaus. Motion carried.

VI. **New Business:** no new business.

VII. **Public Comment Period on Continuing Business Items:** no comments.

VIII. **General Discussion:** no discussion.

IX. **Adjournment:** there being no further business, President Sellers moved that the meeting adjourn. Director Borgholthaus seconded the motion. Motion passed and the meeting adjourned at 2:00 p.m.

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OFFICE ASSISTANT

4 Attachments

1. Let's Play Grant Report, dtd 6-6-10
2. WECRD Bill Paying Policy Draft
3. Agreement to Administer Elections
4. WECRD Operating Budget Proposal Draft

APPROVED:

as written

as amended

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**Next Meeting: July 28**