

**MINUTES  
OF THE REGULAR BOARD MEETING  
WESTERN ELMORE COUNTY RECREATION DISTRICT  
FEBRUARY 24, 2010 – 11:30 A .M.**

**DIRECTORS PRESENT:** Jana Borgholthaus  
Marsha Sellers

**TECH SUPPORT:** John Neely

**SECRETARY:** Judy Erwin

**GUESTS:** Nancy Martin  
Judy Mayne  
Keri Meis  
Art Nelson  
Brian Orban  
Beth Reed

Prior to opening the meeting, WECRD President Marsha Sellers announced that because the meeting was under time restraints that no time had been allotted for Public Comment. However, she will happy to stay after the meeting to answer questions.

Before opening the meeting, President Sellers made a motion to amend the agenda to include the hiring of an assistant and publicizing the job of secretary. Director Jana Borgholthaus seconded the motion. The motion passed, and the item was added to the agenda.

The meeting was called to order by President Marsha Sellers.

**I. Quorum**

The President established that there was a quorum with two Directors present. Director Marsh was absent.

**II. Mission Statement**

The reading of the mission statement was dispensed with.

**III. Consent Agenda**

The items on the Consent Agenda included minutes of January 27 and February 3rd, the Treasurer's Report of Feb. 18, and bills totaling \$2,494.04. President Sellers made a motion to approve the Consent Agenda, and it was seconded by Director Jana Borgholthaus. The motion passed.

#### **IV. Reports**

##### **a. Secretary/Treasurer**

Judy Erwin explained the history of Office Max credit and asked the Directors if they wanted her to fill out a credit application for Office Max or reactivate the charge card for Office Depot. Director Borgholthaus requested that supplies be purchased from local merchants. Mrs. Erwin explained that she does as much purchasing as she can in town, but for items not available locally, it is helpful to have them delivered. Currently, she has been buying items not available locally when she went to Boise.

##### **b. Legal**

###### **Facility Use Policy/Document Request Policy**

President Marsha Sellers made a motion to approve the Facility Use Policy and Document Use Policy and accompanying forms presented before the Board. The motion was seconded by Director Jana Borgholthaus. A vote was taken, and the motion passed.

The items of Land Lease and Election Officer were postponed until a later date.

##### **c. Technical Support**

John Neely reported that the maintenance of the website would be turned over to Varietus Creative Services. He just needed to get the contract signed and returned. Director Borgholthaus commented that she would like a link to the YMCA survey on the WECRD website. That needs to be done by the first of March for the survey the first two weeks of March.

President Sellers told him that she would like him to make a list of steps for keeping the website updated.

As for equipment, John stated that he had narrowed the copier down to the Xerox 6400. Also, he had purchased a new telephone set for two lines and would get them installed right away.

#### d. Public Liaison

The Liaison report was dismissed in the absence of Betty Ashcraft.

#### e. Public Awareness

##### 1. Programs

Volunteer Beth Reed reported that Children's Health Fair will be June 19<sup>th</sup> and asked if the WECRD would like to organize a children's walk. If so, she would need volunteers. Guest Brian Orban suggested that she check on base for volunteer help. After discussion, it was decided that Director Jana Borgholthaus would be the point of contact from the Board for the children's walk.

Beth also mentioned a request from a community leader that we should look into partnering with Air Force Appreciation Day Committee to form a training program for people to train for the 5-mile run in September. She received permission to contact the committee to pursue this.

Keri Meis from Elmore Medical Center's Center for Community Health explained the purpose of the group. They currently have a directory of services in the community, and their priority for 2010 is a community needs survey. She proposed that the WECRD spearhead a walking group which the WECRD has done in the past. Volunteers will be needed.

2. Coordination of volunteers was discussed. Perhaps a new assistant could take over part of that responsibility. Director Borgholthaus suggested that members of the CLDC could be a good resource for volunteers and/or suggesting volunteers.

3. As for the Military Affairs Committee, Marsha Sellers will be the contact for that group.

#### **V. Continuing Business**

##### a. YMCA

Director Jana Borgholthaus reported that the CLDC will have their survey ready on the YMCA website by March 1. It will run for the first two weeks in March. Guest Judy Mayne added that there will be a draft of the leadership interviews soon.

##### 2. Federal Appropriations

President Marsha Sellers explained that as a result of a complaint, the chairmen of the CLDC had sent a letter to the WECRD asking the WECRD to withdraw the 2011 Federal Appropriations Application or submit a revision. She read the letter to the Board. Considerable discussion ensued between the Board members and guest Judy Mayne. President Sellers was

concerned that there is a maximum of three awards that can be made for appropriations. Mrs. Mayne had not heard of a limit but had concerns with the costs in a state of limbo and the possibility of change in the proposed site.

President Marsha Sellers made a motion to withdraw the 2011 Federal Appropriations Application. Director Borgholthaus said she would like more information on HUD guidelines and stated that she could not make a decision without more information. The motion died for lack of a second.

To resolve this issue, it was decided to hold a special meeting of the Board of Directors on March 10<sup>th</sup> with the only items on the agenda being YMCA concern with the Federal Appropriations Application and the review of responsibilities.

#### c. Let's Play

Director Borgholthaus stated that she had turned the project over to David Freer who had formed a committee of 6 or 7 members. That committee is going over guidelines for applications, will form a timeline, and will review applications. The proposal will be on the agenda for the March 24<sup>th</sup> meeting.

#### d. Funds Transfer

President Marsha Sellers proposed that the WECRD continue with a balance of \$20,000.00 (twenty thousand dollars) in checking and \$60,000.00 (sixty thousand dollars) in savings with Pioneer Federal Credit Union. The remainder from the Local Government Investment Pool should be put into the checking account and then checks drawn on that account to local banks for certificates of deposit. After discussion, she made a motion to move the total amount of investment from the LGIP to Pioneer [Federal Credit Union] to purchase 5-year CD's (certificate of deposits) from local banks. Director Jana Borgholthaus seconded the motion. Both Directors voted in favor of the motion, and the motion passed.

### **VI. New Business**

a. It was decided that a Review of Responsibilities would be postponed until the meeting on March 10<sup>th</sup>.

b. There was discussion that the WECRD needs to hire a part-time employee at no more than 20 (twenty) hours a week. Applications for a part-time secretary will be advertised. Marsha Sellers made a motion that Beth Reed be hired as an employee immediately to assist the President and Vice-President at \$9.00 (nine dollars) per hour for no more than 20 (twenty) hours per week. Director Borgholthaus seconded the motion. Motion passed.

